

PLANNING BOARD MEETING
Wednesday, September 10, 2014

Stow Town Hall
375 Great Road
Stow, MA

Public Hearings

1.	6:30 PM	38 Adams Drive Hammerhead Lot Special Permit
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Administrative Tasks

1.	7 pm	Review Correspondence and Minutes
2.	7:05	Public Input
3.	7:10	Planning Board Member's Updates
4.	7:15	Planner's Report

Public Hearing

1.	7:30	Collings Foundation Erosion Control Special Permit and Site Plan Approval Hearing Cont.
2.		Adjournment

CORRESPONDENCE

- 8.19.2014 TO: **Roger Kane** – RE Outstanding conditions of permit on Randall Road
9.2.2014 TO: **Scott Hayes** – RE Erosion Control and Sedimentation Plan on Randall Road
8.25.2014 TO: **James Fenton** – RE Request for use of occupancy permit in lieu of bond
9.5.2014 FROM: **Howard Stein-Hudson** – Revised 100% Estimate

PUBLIC HEARING CORRESPONDENCE:

- 8.18.2014 FROM: **Linda Cornell** – RE Collings Events
8.26.2014 FROM: **Veterans** – In support of Collings "round table" discussions
8.28.2014 FROM: **Collings Foundation** – RE Private Landing Area
9.3.2014 FROM: **Collings Foundation** – RE Access
9.3.2014 FROM: **Collings Foundation** – RE Purchase and Sale Agreement
9.3.2014 Metro West Daily News – "Foundation, residents battle over museum plan"
9.3.2014 FROM: **Tom French** – Zoning Bylaw and Dover Amendment Opinion
8.28.2014 FROM: **Anonymous former employee of "The Fighter Collection"** – RE Fraud
9.2.2014 FROM: **Collings Foundation** – RE Lake Boon Sound Level Measurement study by Epsilon Associates.
9.3.2014 FROM: **Collings Foundation** – RE Hours of Operation and Special Events
9.3.2014 FROM: **Collings Foundation** – RE Request for Site Plan Approval, Erosion Control Special Permit and Notice of Intent.
9.3.2014 FROM: **Collings Foundation** – RE Dover Amendment Issue
9.3.2014 FROM: **Collings Foundation** – 345 pg. binder of support letters from around the region and nation.
9.5.2014 FROM: **Barbara Huggins, Huggins and Witten, LLC** – RE Collings Foundation application for site plan review and erosion control special permit
9.5.2014 FROM: **Carol and Scott Gregory** – RE What Constitutes an "Educational Purpose?"
9.5.2014 FROM: **Carol and Scott Gregory** – RE Massachusetts Auto, Air and Military Museums

TOWN BOARDS AND COMMITTEES:

- 8.21.2014 **Zoning Board of Appeals** – *Notice of Public Hearing for September 8, 2014* – RE Special Permit for Non-Conforming Uses and Structures to allow replacement of existing 615 sq. foot structure with 2,800 sq. ft. dwelling at 41 Hale Road.
8.22.2014 **Conservation Commission** – *Order of Conditions* – RE 128 Barton Road
8.21.2014 **Zoning Board of Appeals** – *Notice of Public Hearing for September 8, 2014* – RE 128 Barton Road Variance
8.21.2014 **Zoning Board of Appeals** – *Notice of Public Hearing for September 8, 2014* – RE 54 Pine Point Road variance from sideyard setback.
9.3.2014 **Building Department** – August Building Permits

Posted: September 5, 2014

- 8.21.2014 **Building Department** – Application for Issuance of a Building Permit – 38 Adams Drive
- 8.20.2014 **Board of Selectmen** – Posting for Economic Development and Industrial Commission
- 8.20.2014 **Conservation Commission** – *Order of Conditions* - RE Parcel 61 at White Pond Road
- 8.20.2014 **Conservation Commission** – *Notice of Public Hearing* – RE Request for Determination of Applicability for boat dock at 109 Barton Road.
- 8.20.2014 **Conservation Commission** – *Notice of Public Hearing* – Request for Determination of Applicability for reconstruction and expansion of deck at 61 Hiley Brook Road.
- 9.5.2014 **Conservation Commission** – *Determination of Applicability* – RE 61 Hiley Brook Road
- 9.3.2014 **Conservation Commission** – *Notice of Public Hearing* – RE NOI for construction of single family home on Crescent Street.
- 9.3.2014 **Conservation Commission** – *Notice of Public Hearing* – RE razing of camp and construction of single family home, well and retaining wall at 41 Hale Road.

AREA TOWN BOARDS AND COMMITTEES:

- 9.3.2014 **Acton Board of Selectmen** – *Notice of Public Hearing* – RE Use Special Permit for Parking Reduction at 472 Main Street
- 8.25.2014 **Acton Board of Selectmen** – *Notice of Public Hearing* – RE 24 hour Use special permit.
- 8.22.2014 **Sudbury Zoning Board of Appeals** – *Notice of Public Hearing* – RE Multiple Special Permits
- 8.21.2014 **Acton Board of Appeals** – *Notice of Public Hearing* – RE Special Permit for use on Non-conforming lot.
- 9.5.2014 **Bolton Board of Selectmen** – *Notice of Public Hearing* - Site Plan Review for Bank at 562 Main Street.
- 9.5.2014 **Bolton Planning Board** – *Notice of Public Hearing* – Special Permit for Bank at 562 Main Street

PUBLICATIONS

Zoning Practice – Urban Agriculture

LOOKING AHEAD

Upcoming	Begun	Done
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<i>Task</i>	<i>Priority</i>	<i>Long Median ShortTerm</i>	<i>Timeline to begin</i>	<i>PB Member(s)</i>
Lower Village Planning Effort			Summer/Fall 2014	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Review draft by-law for NRPZ	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		

Gleasondale Village Planning Effort			Summer 2013	All
Assess formation of neighborhood committee	H	S		
Begin discussions with Hudson re: water	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	